

JOIN THE PIONEERS

Your Career Highlight!

Export-Import Bank of Pakistan (“EXIM Bank”) is set up by the Government of Pakistan, as Pakistan’s official Export Credit Agency, to support inter-alia the growth of exports and to undertake import substitution projects. EXIM Bank is looking for:

Job:	Head Trade Financing & Credit Operations
Department:	Operations
Job Location(s):	Islamabad
Qualification:	Minimum Bachelor’s degree (or equivalent) in relevant fields from a leading international university or a local one recognised by the Higher Education Commission (H.E.C.).
Experience:	Minimum 10 years of relevant work experience in/with a bank/leading financial institution in Pakistan.
Key Responsibilities:	<ul style="list-style-type: none"> ▷ Ensure the business and his own function adheres to SOPs, Bank Policies & procedures, regulatory guidelines, regulations, operational parameters, and international rules e.g., UCP, URC, URR, ISBP, URDG, TBML etc., and monitors the same to ensure the desired controls with achievement of control and efficiency KPIs in specific and financial targets in general. ▷ Leading the planning, organising and execution of the bank’s Credit Operations, Trade Related Financing activities including Export Refinance related activities, Disbursement, Collateral Management, Credit File Management, and other relevant tasks. ▷ Leading the dealings with authorised dealer(s) for monitoring trade transaction(s). ▷ Leading & ensuring proper account opening as per regulatory and legal requirements, A.M.L./K.Y.C., T.B.M.L., Ledgers Management, Safe Keeping, Customer Experience, and related M.I.S. ▷ Leading development and execution of controls and development of manual systems followed by migration to an automated system(s) during the transitional period. ▷ Leading coordination with other stakeholders and ensuring rectification of audit objections and ensuring non-recurrence by making Corrective Action Plans. ▷ Leading and supervising execution of all transactions, preparation of vouchers as signatory under supervision/liaison with Finance Group for proper recording of income and expenditures, bank’s operations, timely recovery of mark ups,

	<p>commissions, service charges, etc., while actively executing the role of a relevant stakeholder for operations in Core Banking and Operations System and its interfaces with other relevant IT systems.</p> <ul style="list-style-type: none"> ▷ Executing any other duties as and when required by the Senior Management or Line Manager.
Core Competence:	<ul style="list-style-type: none"> ▷ Operations, Export Refinancing, Customer Experience, Trade Operations, knowledge of process flows. ▷ Exceptional execution and evaluation level skills in international trade, and FE Manual, UCP 600, URC, FE regulations and other relevant directives. ▷ Implementation of relevant Banking Software/Module will be advantageous. ▷ Experience in issuance of Export Credit Insurance, its limit management & monitoring, buyer's limit drawing power management & monitoring, deferrals, exceptions, claim management, M.I.S., etc. will be an added advantage. ▷ Good knowledge of cross-border trade and trade finance. ▷ Ability to work independently and create goals and vision for delivery in ambiguous, difficult or new situations. ▷ Good computer literacy and inclination towards automation. ▷ Excellent team player and able to take up challenges. ▷ Excellent written and oral communication skills in English and Urdu are mandatory.

APPLY NOW!

If you possess the credentials in seeking, we want to hear from you.

- ▷ Apply through <https://njp.gov.pk>
OR
send us your Curriculum Vitae (C.V.)/Resume at the **Mailing address:**
Head of H.R., Export-Import Bank of Pakistan (EXIM Bank), 5th Floor, Evacuee Trust Complex, Agha Khan Road, F-5/1, Islamabad.
- ▷ Deadline for submission of applications is **23rd of January, 2024.**
- ▷ EXIM Bank reserves the right to reject any/all application(s) without assigning any reason whatsoever.
- ▷ EXIM Bank reserves the right to relocate employees from time to time.
- ▷ EXIM Bank reserves the right to consider your application for any position in this advertisement, in addition to the one applied for, as it deems fit and subject to eligibility.
- ▷ Females and differently-abled persons meeting the mentioned qualifications & experience are encouraged to apply.
- ▷ Only candidates shortlisted for interviews will be contacted.

www.eximbank.gov.pk

Contributing Towards a Positive Trade Balance.

مثبت تجارتی توازن، مضبوط پاکستان